



To the Payroll Manager:

Employer Name:

Employer Address:

From: / / (date)

I, name of Employee:

(employee number/position number),

wish to have my salary electronically paid into my Bank of Melbourne account as follows:

New Account Details

Bank of Melbourne
Locked Bag 20037, Melbourne VIC 3001

BSB No. -

Account No.

Account Name

Total Salary

Selected Amount → \$

Address of Employee:

Sincerely,

Date

/ /

Once complete, please forward to your payroll department/officer.