



Bank of  
Melbourne

# Business Banking Online Additional Linked Company Application.

## Bank of Melbourne Branch Use Only.

Date Received

Staff must complete this section prior to lodgement to BBO Administration.

Primary Company Name *(Verify that section 1 of application matches GHS/CHS)*

Primary Company CIS *(check GHS/CHS)*

Signatories in Additional Linked Company Signing Clause have been verified

Yes *(section 7 of application)*

Signatories in Primary Company Signing Clause have been verified

Yes *(section 8 of application)*

Receiving Branch/Dept *(Mandatory)*

Staff name *(who has verified this application)*

Employee Number

RM name/Branch Manager name *(Mandatory)*

RO Code/Branch Manager Employee Number

Fax completed applications to:

**BBO Admin on (02) 9055 1910**

Retain original form in branch.

Branch Stamp.

**Customer checklist.**

What to do:

- Complete each section of this application
- Accounts listed in section 4 must be in the Additional Linked Company name and the Credit User Name if the Credit Direct Entry is required under section 5
- The *Primary Company* AND the *Additional Linked Company* must sign the signing clause sections 7 and 8
- Lodge with your Relationship Manager, or drop off at your nearest branch
- A new form will be required for each Additional Linked Company and entity requiring Credit Direct Entry
- For assistance, contact our helpdesk on 1300 554 004.

Complete a new form for each Additional Linked Company with different directors.

**BEGIN APPLICATION**

**1. Primary company details.**

Name of company, partnership or sole trader

ABN/ACN

CIS (Bank use only)

**2. Additional linked company details.**

Name of company, partnership or sole trader

ABN/ACN

CIS (Bank use only)

Address

Phone Number 1 (Mandatory)

Phone Number 2

Email address (Mandatory)

**3. International payments.**

Overseas telegraphic transfer required?  Yes  No

#### 4. Accounts to be accessed.

List accounts held in the name of the *Additional Linked Company* that are to be accessed through Business Banking Online.

BSB	Account Number	One to sign (any)	One to sign (A level user only) OR Two to sign (any level user) accepted#	Two to sign (any)	Two to sign (A level user required)*	Direct Entry required^
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

# If you select this option it means either one level "A" User or any two Users of either level "A" and/or level "B" as appointed by you can authorise a transaction.  
 \* If you select this option it means either two level "A" Users or one level "A" User and one level "B" User appointed by you can authorise a transaction.  
 ^ If you select this option it means that you have enabled payment of multiple creditors, employees, or other third parties by transferring funds to multiple bank accounts in Australia with a single file. This will result in a single debit to your account.

#### 5. Credit direct entry application.

**Only complete this section if you require Credit Direct Entry.**

To: Bank of Melbourne Bank (User "F1") and to each Participating Member and Appointer (as those expressions are defined in the Regulations of the Bulk Electronic Clearing System (CS2)) ("BECS").

("Credit User") (Company name) (APCA only allow a maximum of 50 characters for the Credit User Name)

HEREBY APPLIED to become a Credit User in BECS from time to time operated by the Participating Members (which include the User F1).

The Credit User HEREBY ACKNOWLEDGES that the User F1 is at liberty to accept or decline this Application.

If the application is accepted by the User F1 and any financial institution thereafter accepts and acts on instructions given by the Credit User in connection with BECS by use of that financial institutions BSB Number, the Credit User AGREES that in consideration thereof, subject to any warranties implied by statute into a contract for the supply of services between the User F1 and the Credit User which cannot be excluded, restricted or modified by a term of the contract, it shall become bound to each such financial institution in the following manner:

1. The Credit User shall comply with all the obligations of a Credit User of BECS as advised by the User F1 and any amendment, modification or replacement thereof from time to time issued by the User F1 or by any other Participating Member or Appointor which may hereafter become the User F1 in respect of the Credit User.
2. The Credit User shall obtain from every customer of a financial institution whose account the Credit User wishes to instruct that financial institution to credit through BECS, the correct title and account number of that customer's account, and shall correctly include such particulars in the acceptable media containing the Credit User's instructions.
3. The Credit User hereby agrees to indemnify and keep indemnified each Participating Member and Appointor, which from time to time participates in BECS, from and against all losses, outgoings, demands, damages, actions, suits and proceedings whatsoever, arising directly or indirectly out of or in connection with any failure by the Credit User, or a Bureau acting for the Credit User, to observe any obligations of a Credit User in respect of BECS.
4. If the Credit User with the prior written approval of the User F1 engages a Bureau to prepare and/or lodge acceptable media by which the Credit User's obligations will not be in any way affected by its engagement of a Bureau or the User F1's approval thereof.
5. The performance of the Credit User's obligation in respect of BECS may be enforced by any Participating Member or Appointor, which from time to time participates in BECS or by the User F1 on behalf of any of them.

**5. Credit direct entry application. (continued.)**

- 6. The termination by Participating Member or Appointor of the direct credit arrangements between the Credit User and that financial institution will not affect the Credit User's obligations in respect of BECS to each Participating Member or Appointor which from time to time participates in BECS.
  - 7. All implied conditions and warranties (statutory or otherwise) except for warranties or conditions implied by law upon the User F1 which are not capable of being excluded from the agreement between the Credit User and the User F1 in respect of BECS and save as aforesaid there are no misunderstandings, agreements, representations, conditions or warranties expressed or impliedly given by the User F1, not specified herein, which relate to BECS or the services to be provided by the User F1, or any Participating Member or Appointor pursuant to BECS.
- The Credit User certifies that the foregoing undertakings are within the power of the Credit User to give.

**6. Agreement.**

By signing this application the *Additional Linked Company* will become a "new additional party" to the Primary Company's Business Banking Online arrangement and as such is bound by the Terms and Conditions as detailed in the Business Banking Online and Payment Services Product Disclosure Statement (PDS). Refer to Clause 21 for *additional parties*. The Additional Linked Companies will also agree that the appointed Authorised Signing Representatives as detailed on the Primary Company's application form will be authorised to sign any subsequent form(s) executing any changes to the Business Banking Online registration that the *Additional Linked Company* is becoming a part of.

For all authorisation of payments models selected in section 4 of this application, the Users will be the Primary Company's Users with the same levels of authorisation.

By signing this application form the Primary Company agrees to the Additional Linked Company being joined to the Primary Company's registration for Business Banking Online.

**7. Additional linked company and credit user signing clause.**

EXECUTED by (Name of Additional Linked Company)

In accordance with section 127(1) of the *Corporations Act 2001* (Cwlth) by Authority of its directors.

Name of Director

Signature

Date

Name of Director/Company Secretary

Signature

Date

**Sole Trader and Partnerships – Sign below**

Name of joint account holder (if applicable)

Signature

Date

Name of joint account holder (if applicable)

Signature

Date

**8. Primary company signing clause.**

**Authorised Signing Representatives**

Name of Director/Company Secretary/Authorised Signing Rep 1

Signature

Date

Name of Director/Company Secretary/Authorised Signing Rep 2

Signature

Date

*Note: The Authorised Signing Representatives can only sign above if they have been previously nominated by the Primary Company on the Business Banking Online Application Form.*

**BBO administrative use only.**

DE User ID