



Bank of Melbourne

Request for a Regular Payment List

Customer request and authority to disclose a Regular Payment List

My old Financial Institution

I/we consent to Bank of Melbourne obtaining a Regular Payment List from my old financial institution (as outlined above) showing regular payments to and from my/our account(s) held with the old financial institution described in the Schedule.

I/we consent to my old financial institution compiling a Regular Payment List for the account(s) described in the Schedule, and disclosing the list to Bank of Melbourne

I/we understand and acknowledge that:

- The Regular Payment List contains my/our personal information;
- I am/we are authorised to operate the accounts described in the Schedule;
- The accounts listed are personal accounts held in my/our name(s).
- This completed Request for a Regular Payment List form will be sent to my/our old financial institution

To our customer:

- You need to be aware of your continued responsibility for ensuring your direct debits and credits are fulfilled correctly. While Bank of Melbourne is assisting you with the new account switching service by passing on your requests to other financial institutions and users of Direct Entry services, Bank of Melbourne does not take responsibility for the accuracy, or completion of your requested account switching changes, for example it may not include all regular or one off payments.
- Please note some cancelled arrangements may appear on the list
- The switching service applies only to direct debit arrangements, direct credit arrangements and not to periodical payments, BPAY payments, internet banking 'Pay Anyone' payments, scheme debit card and scheme credit card arrangements;
- You are responsible for switching your own internet banking 'Pay Anyone' payments by re-entering your 'Pay Anyone' payments into your new online banking account; and
- You are responsible for switching any scheme debit card or credit card arrangements by advising your provider or merchant of your new debit card or credit card number.

Bank of Melbourne BSB & Account Number

Schedule (details of accounts held with my old financial institution)

BSB & Account number	Account name

Customer's full name/s (please print)

Customer's full name/s (please print)

Customer's signature/s

(if joint account all signatures may be required)

Customer's signature/s

(if joint account all signatures may be required)

Date

Date



Email completed forms to: switchtobom@bankofmelbourne.com.au

Or

Fax completed form to: 1300 139 695